

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM	REQUEST FOR QUOTATION FORM & NOTICE (GOODS)
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Office/ Campus:	MIMAROPA REGION CAMPUS
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON

Quotation No.:	2022-02-QN005
Date :	February 9, 2022


Project: **Supply and Delivery of Bond Paper, Inks and Other Supplies for Project SEN 2022**

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of FOUR HUNDRED TWELVE THOUSAND TWO HUNDRED PESOS ONLY (**Php412,200.00**) being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **Supply and Delivery of Bond Paper, Inks and Other Supplies for Project SEN 2022**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

Supply and Delivery of Bond Paper, Inks and Other Supplies for Project SEN 2022
Lot 1 = Php412,200.00
TOTAL = Php412,200.00
2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
3. Eligibility Requirements for Small Value Procurement are:
 - a.) Certificate of Registration
 - b.) Updated Mayor's Permit
 - c.) Updated DTI / SEC Registration
 - d.) Updated Quarterly Income Tax Return / Tax Clearance
 - e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - f.) Notarized Omnibus Sworn Statement
 - g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
 - h.) Filled out Supplier's Information Sheet
4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. JEYOUPEE S. FERRERA, 0912-691-3397 (TNT), 0975-703-0128 (TM) / bacsec@mrc.pshs.edu.ph on **February 09, 2022 to February 15, 2022** from **8:00am – 2:00pm** without cost.
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on **February 15, 2022, 2:00 pm**. Suppliers are not required to attend the Opening of Quotations.
6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.


 JOANE C. DALISAY
 BAC Chairperson

